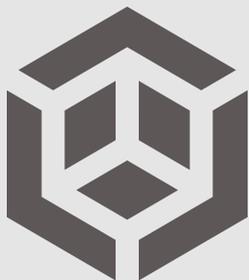


# Present Your Training

Through Extract-ED

v20.1



**Extract-ED**

Concentrated Education

Jefferson City, MO  
[www.extract-ed.com](http://www.extract-ed.com)

# About Extract-ED

Extract-ED LLC provides training to law enforcement, prosecutors and civilian entities in a variety of topics, which include criminal statutes, drug impairment, code of state regulations workplace safety and more. Since established in 2018, we have provided training to thousands of students, from all around the United States. Extract-ED is committed to providing training courses without expensive contracts. Our trainings can be purchased by single users or in large packages. We are considered an "approved" training provider for Missouri law enforcement. We are versatile in how we present our trainings, as most of our presentations can be taken in person, live streaming or on our online, on-demand platform. This makes us different from other training providers. Our goal is to provide quality, up to date training, at a low cost to the student.

## Outside Presentations

In an effort to broaden our area of training offered, Extract-ED is seeking quality training courses for law enforcement or civilian employers. These must be presented by instructors who are experts in their field or from an instructor who holds a "Generalist" instructor license. We are currently seeking presentations in the areas of:

- Criminal Investigation
- Narcotics Investigation
- Civil Disturbance
- Ethics
- Racial Profiling
- Legal
- Interview and Interrogation
- Officer Health and Wellness
- Implicit Bias
- Cultural Diversity

As a forward thinking business, we are always open to other unique presentations and we would be happy to review any idea or training you would be interested in presenting.

# Why Present Through Extract-ED?

Outside instructors now have the opportunity to to present their trainings through Extract-ED, earning a hassle free supplemental income. We have established a training foundation for Missouri law enforcement and civilian companies, which now reaches over several thousand students and is growing daily . Presenting through Extract-ED immediately puts your presentation in front of all of our students. We have also established a contact based and social media sites that reach officers and civilian companies across the state. Your presentation will be promoted using these platforms, making it available to even a larger network of students.

## What does Extract-ED do?



After the trainer provides specific information on their course, Extract-ED submits all the paperwork to the Missouri Peace Office Standardized Training Program to get the course approved for continuing education hours for law enforcement. We will apply for the training to be approved for continuing education hours for law enforcement. We will apply for the training to be approved for computer based training (online/on-demand) and for in person, as these are two separate applications. Once the training is approved and issued a POST number, we keep records of the training applications and approvals.



Once your training is completed and begins to be presented, we provide rosters and all of the POST certificates to the students, whether you present the training in person or online. Extract-ED also enrolls the students into the online training courses. We upload all the required information into the CLEE system, so officers will receive their POST credit. This is done on a monthly basis. Once the training is complete, we maintain records for the training which includes the course rosters and POST certificates.



We place your presentation on our online training platform. This includes uploading the training videos, handouts and quiz questions, as required by POST, and grading the quizzes. Extract-ED monitors the course content and the students progress. If the student fails a quiz, we notify the student and reset the quiz and the session so the students may continue the course.

Extract-ED collects all payments for the trainings and maintains the online collection system. This system allows the students to purchase single trainings at anytime or an entity to purchase the trainings for a large quantity of students. Course purchase records are maintained and can be provided monthly.

## How does it work?

The trainer provides the training material and videos to Extract-ED. Once the trainings are presented or purchased, Extract-ED collects payment and pays the individual instructor.

Outside instructors have several options if they decide to present their trainings through Extract-ED. All options include Extract-ED promoting the training, maintaining training records, maintaining rosters, submitting POST applications, issuing POST certificates and collecting payment.

### **Option 1:**

- The trainer provides a completed training video, divided into 15-20 minutes sessions.
- Each session must have 5 quiz questions and answers submitted, which are specific to the session.
- Extract-ED will add an opening title scene, containing our logo and a completed session title scene.

With this option, Extract-ED will collect 20% of the course earnings. The earnings will be paid out to the instructor at the end of every month.

## **Option 2:**

- The trainer provides a rough video recording of the training.
- Extract-ED will review , edit and divide the video into 15-20 minute sessions.
- The trainer will provide 5 quiz questions and answers for every 15-20 minutes of video.

With this option, Extract-ED will collect 25% of the course earnings. The earnings will be paid out to the instructor at the end of every month.

## **Option 3:**

- Extract-ED converts the users presentation into a file that can be recorded using our online training platform (All PowerPoint files will need to be converted).
- We provide the trainer with the online recording program, which they can record from any computer. Once the trainer records the video, Extract-ED will review , edit and divide the video into 15-20 minute sessions.
- The trainer will provide 5 quiz questions and answers for every 15-20 minutes of video.

With this option, Extract-ED will collect 30% of the courses earnings. The earnings will be paid out to the instructor at the end of every month.

It is important to know all instructors maintain ownership of their materials. If instructors set up in person trainings on their own, they have no obligation to provide Extract-ED with any information. If the instructor wishes to use the in person POST control number that was issued to Extract-ED, then Extract-ED becomes responsible for the training and all records, which includes uploading the students into the POST tracking system. This will require a fee of \$ 3.00 per student, which will be paid to Extract-ED by the instructor.

Extract-ED may also receive requests or pursue avenues for your training to be presented in person, though the trainer can elect to opt out of this presentation method. The trainer can also choose their own speaker fees to present their training. If the in person training is set up and arranged by Extract-ED and is presented using the Extract-ED control number, then a 15% fee will be retained by Extract-ED, in addition to a \$3.00 per student records fee.

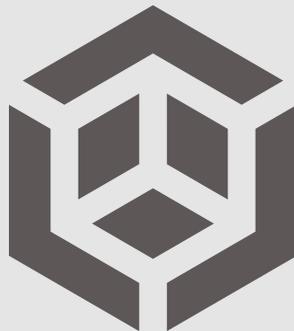
# Instructor Obligations

Once the training is presented, any questions received from students about the training will be forwarded to the instructor to be answered. Each instructor will receive an annual assurance request. This request will clarify that to the instructors knowledge, all information in the presentation is currently up to date with all criminal and civil laws. If the instructor does not complete the assurance request within 30 days of receiving the request, their training will be removed from the online platform.

All presenters will receive a contract with details about presenting their training through Extract-ED. The contract will be valid until January 1st of the following year. No instructor is obligated to keep their presentation on the Extract-ED site. If an instructor requests the training to be removed from the online platform, the course will be closed for enrollment and it will be removed **after** all students currently enrolled complete the training.

## The Next Step

If you are interested in earning a supplemental income and presenting your training through Extract-ED, please contact us at [training@extract-ed.com](mailto:training@extract-ed.com) for further details.



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